

VTAA Board of Directors meeting
Friday March 15, 2024, 12:30 - 1:30 pm

Present:

- President - Catherine Lumenello
- Vice President - Montana Burns
- Treasurer - Mitya Schoppe
- Director - Deirdre Kelley

Absent: Directors Scott Moylan and Greg Soll

1. Check-ins for those present; work-life balance discussion

2. Meeting minutes: February 2024

- Montana motioned, Mitya seconded for approval of minutes
- DECISION: Minutes unanimously approved by those present, and Greg via email
- TO DO: Minutes need to get forwarded to Beth - who is on this? (Montana can help)

3. Treasurer's Report

- New accounts open with Community Bank, and checks received
- Paypal access is now active as well (big success!)
- TO DO: Review of bank statements from TD bank is set for April task list
- TO DO: Catherine requested receipt reimbursement for 2023 annual meeting expense

4. Website

- MacDragon was paid \$1180.00 on February 15, 2024 for the website upgrades, we are currently waiting for the work to be completed
- Profiles: Montana has sent her profile to Beth - it could take a couple of weeks to get done with Beth's schedule.
- TO DO: Mitya and Scott still need to submit profiles.

5. Event Planning

- Discussion: What are our current goals for these events, and how do we support the membership? Consider expanding social events to include CE opportunities (ie, 45 - 60 minute class, 1 hour social following, light catering / refreshments provided). Look to the membership for instructors to help promote themselves and build community engagement.
- Budget thoughts: Cost for NCCAOM coverage = \$122.50 per course. Cost for space rental and food \$300 - 500 per event. Cost of speaker could be 1 year membership fee or hourly rate (TBD).
- TO DO: Mitya will seek out new location for annual meeting in White River Junction area - *tentative date October 26, 2024*
- TO DO: Montana will check dates with Burlington location for June & July

- TO DO: Catherine & Deirdre will scope locations in Brattleboro area for May - September 2024 (work with Montana around dates so these can be spaced out)
- TO DO: Catherine send out call to the membership for CEU class instructors (45 - 60 minutes long)

6. Other updates:

- Membership - Montana: 2 new members, 1 'lapsed' member returned
- Catherine emailed the membership about the open meeting policy and ASA annual meeting in April, as well as open Secretary - no responses.
- No PO Box / mail updates - Greg not present

Respectfully submitted by C. Lumenello

Next meeting scheduled for Friday, April 12th, 2024 @ 12:30-1:30 pm