

# VTAA Board of Directors | MINUTES

09/11/2023 | 6:37 PM | Zoom

Meeting called by Deirdre Kelley

Note taker Misty Williams

**Attendees:** Deirdre Kelley, Montana Burns, April Brumson, Misty Williams, Catherine Lumenello, , Scott Moylan, and Greg Soll.

- 1) Minutes Review for the previous meeting held on 08/07/23.
  - a. Meeting did not meet quorum - unofficial meeting.
- 2) Treasurer's Report for August 2023
  - On Hand: \$26,607.76
  - Expenses: \$1664.35
  - Income (from dues): \$2700.00
- 3) Reviewed slides for the ASA Website Update with Beth Bloomfield @ 7 pm. Questions for Beth:
  - Does the update make more or less work for her?
  - Does the update tie us into the ASA?
  - How much does it cost?
  - How much do the add-ons cost?
- 4) PO Box - Greg will check the PO Box this week.
- 5) Annual Meeting Continuing Education Class Discussion
  - a. Darren Maynard would like to teach but is unavailable on 11/04/2023.
  - b. Molly Flemming offered the possibility of teaching an e-stim microcurrent class.
    - i. Greg and Montana follow up.
  - c. Scott Moylan offered to teach Tuina w/ Orthopedic focus.
  - d. Requirements for NCCAOM CE form:
    - i. Class description - with TCM connection.
    - ii. 5 class objectives.
    - iii. Teacher bio.
- 6) ASA Website Upgrade with Beth Bloomfield
  - a. Less work for her (webmaster).
  - b. Will tie us into the ASA.
  - c. Set-up and development is the primary cost – no amount provided by Beth
    - i. Plug-ins are additional ("website apps") – Beth recommends the plug-ins that make us money.
      1. Monetizing CEUs, membership management, and classifieds.
      2. What functionalities do we want now and possibly in the future?
  - d. See North Carolina's mock website for an example of all plug-in options:  
<https://asadev.macdragondev.com/>
  - e. Greg will create a survey to share update options with the membership.

- 7) Annual Mtg Preparation
  - a. Date: 11/4/23
  - b. Location: Open Door Integrative Wellness, White River Junction
  - c. Agenda
    - i. Lee - ASA update
    - ii. Beth - website update
    - iii. Mailer by 9/22 – president’s letter, meeting agenda, course info, benefits/philosophy.
  - d. Open board positions and job descriptions will be posted on the listserv by Montana and Catherine.
  - e. Lunch: catering for 35 people, organized by Deirdre.
- 8) New BOD meeting day and time: Fridays from 12:30 pm - 1:30 pm. The next regular BOD meeting is on December 8<sup>th</sup>, 2023.
- 9) Pamela Bys’ CPR Class in Keene, NH; \$145, 2hrs.
  - a. Pamela is requesting a VTAA donation.
  - b. Vote – unanimous “nay”.
- 10) Go-Fund-Me for Christina Ducharme: How can VTAA support?
  - a. Refund 2023 membership.
  - b. Scholarship for 2024.
  - c. Post-flood support for VTAA Membership - Catherine will compose an email to post on the listserv "Do you need support?"

Next meeting Monday, Oct 6 @ 6:30 pm

Meeting adjourned 8:17 pm

Respectfully Submitted,  
Misty Williams, Secretary